

Sales Representative Consultants **Insulation Only** Contractor Application



To: Roscon Constructions Pty Ltd
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ID Photo Negative No.	
Initial Work Book Order No 1st page No	

Roscon Constructions Pty Ltd referred herein as "Roscon" or the "Company"

FORM	99
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1. The Applicant:

Trading name (Sole trader / Partnership / Company)		
Business or Private Address		Post Code
ACN:	ABN:	Established Since:
Type of existing business (Sales Rep, Consultant or Other)		

2. Names of Partners & Directors

Full Name	Address	Date Of Birth

3. Telephone Numbers & Insurance Details

Phone: Business	Mobile:	Facsimile:
Motor Vehicle Drivers License Number:	Do you belong to any Trade Organisations? Yes No Name Of Organisations:	Roscon requires all its Employees, subcontractors and Consultants to provide a police check can you provide this? Yes No
Do You Hold Public Liability Insurance? Yes No	Name of Insurer:	Policy Number: Expiry Date:
Do You Hold Workers Compensation Insurance? Yes No	Name of Insurer:	Policy Number: Expiry Date:
Do You Hold Professional Indemnity Insurance? Yes No	Name of Insurer:	Policy Number: Expiry Date:
Do have email facilities Yes No If Yes do you prefer to be notified by email Yes No		
Your email address:		

4. Information Required

Introduced to Roscon by (Name of person) "TEAM LEADER" Print name: (If applicable)	
Do you know someone who may be interested in becoming a Sales Representative under you Starter Kit: You will require a professional sales kit which consists of 1) Presentation Folder 2) Photo ID card 3) 100 business cards 4) 500 letter box drop cards with your personal name and mobile Number 5) Stationery and order forms 6) training at our offices ½ day Victoria Only, Other States times and locations to be advised. – The cost of the Starter Kit is \$150 GST Inclusive paid by the applicant on acceptance of this application – Are you agreeable to making this payment?	Yes No
Do you work weekends?	Yes No
Do you work after these hours 5:00 PM?	Yes No

Are you currently working?	(Full Time) (Part Time) (Not Working)
If you are working (Full Time) or (Part Time) what type of work do you do?	
One way to get constant orders is to be proactive and deliver pamphlets directly to the householder, stating that you will be in the street on a certain date to measure their property and take orders for the FREE Commonwealth Government insulation offer up to \$1,600 per householder. What other ways would you find customers?	(Give brief details)
What Suburbs are you able to service?	Name Suburbs
Do you own a motor vehicle?	Year: Make/Model: Registration:
Does your vehicle advertise your business name?	Yes No
Provide one business related reference (eg: Preferably some one you perform work on a regular basis) Name or Company: Address:	Contact name: Buss Tel: Mobile No:
Your Allocated ID: Example: VIC/Roscon allocated No/Your Initials/Roscon allocated number May look like this: VIC/02/TS	This is your personal ID number / / Enter this No. into all orders obtained from homeowners

5. Signature *before signing read the important information*

Signed by applicant: X	Date / /	Starter Kit Payment details (delete which is not applicable) All payments are made to Roscon Constructions Pty Ltd Cash Cheque Credit Card *Master Card *Visa Card No _____ / _____ / _____ / _____ Card Expiry Date ____ / ____ Amount \$ Signature.....
Print name of applicant:		

Important Information:

Privacy

The information provided herein will be kept strictly confidential in accordance with the Roscon Group of Companies Privacy Policies which is available on request.

Work Guarantee

The Applicant understands that ROSCON is not under any obligation to provide any work to the applicant. Any work the applicant performs on behalf of ROSCON the applicant undertakes to perform such professionally and in accordance with ROSCON'S instructions.

Applicant's Undertakings

The applicant will be required to measure and quote on insulation therefore ROSCON will rely on the applicant's ability to measure and quote accurately it is advisable to allow for a least a 5% more insulation to be safe. Wrongly measured installations where there is insufficient insulation to cover the area ROSCON will deduct the cost of additional insulation and any additional labour charge from the applicants commission. The Applicant will at all times comply with Work Safe procedures and other Occupational Health and Safety Regulations. The Applicant, when performing work on behalf of ROSCON will dress in appropriate work clothing appropriate for that particular trade or business. The applicant will always wear the ROSCON identification card provided to the applicant before arriving at any appointment with the householder.

ROSCON a Quality assured Company

ROSCON is a quality assured company and holds ISO-9000:2001 International Certification and therefore expects its sub-contractor representatives to display the same professionalism when carrying out work on behalf of ROSCON.

Other Conditions

You will be retained as a contractor to act on behalf of ROSCON for the sole purpose of prospecting for insulation orders under the Commonwealth Government of Australia Homeowners Insulation Program and Low Emission Assistance Plan for Renters which is between 1st July 2009 and 31st December 2011.

Own Equipment Required Applicant

(1)Tape measure at least 8 metres long (2) Calculator (3) Folding ladder to gain access in roof space (4) Battery Operated Torch

Equipment Supplied By ROSCON

(1) ROSCON Note Pad (2)Sales Folder (3) Work Order Forms issued by the Government (4) Homeowners Engagement & Authority (5) ROSCON Insulation price list (6) ROSCON identification with your current photo taken by ROSCON (7) Business Cards (7) Sales Representative working agreement.

The Applicant undertakes to provide the following to Roscon before any due payments are made to the applicant:-

1. Provide a police check of the applicant to Roscon.
2. Provide a valid ABN number.
3. Provide evidence that the applicant is registered for GST.

Mission Statement "It the policy of ROSCON to deliver property related services to its clients in the most efficient and timely manner while respecting legal and statutory requirements. ROSCON operates under ISO 9001-2000 in the completion of its services. All staff & sub-contractors are expected to work according to our policies and procedures. The system employed by ROSCON is reviewed annually in order to ensure its consistency".